

St. Matthias the Apostle Catholic Church
 302 South Magnolia Blvd.
 Magnolia, TX 77355-8535
 281-356-2000
www.st-matthias.net

Wedding Planning Information Sheet

| | |
|----------------------|--|
| Bride's Name: | |
| Address: | |
| Home Phone# | |
| Cell Phone# | |
| Email: | |
| Groom's Name: | |
| Address: | |
| Home Phone# | |
| Cell Phone# | |

Your Families

| | |
|----------------------------|--|
| Bride's Mother: | |
| Bride's Father: | |
| Bride's Stepmother: | |
| Bride's Stepfather: | |
| Bride's Grandmother: | |
| Bride's Grandfather: | |
| Bride's Great Grandmother: | |
| Bride's Great Grandfather: | |

| | |
|----------------------------|--|
| Groom's Mother: | |
| Groom's Father: | |
| Groom's Stepmother: | |
| Groom's Stepfather: | |
| Groom's Grandmother: | |
| Groom's Grandfather: | |
| Groom's Great Grandmother: | |
| Groom's Great Grandfather: | |

The Celebration of Holy Matrimony

| | | | | | | | |
|---|-----|-------|----|--------------------------------|--|----|--|
| Spanish | | | | English | | | |
| Wedding Date: | | | | Service Time: | | | |
| Estimated # of Guests Attending | | | | Estimated # of Catholic Guests | | | |
| Marriage within Mass | | | | Yes | | No | |
| Marriage without Mass | | | | Yes | | No | |
| Registered Parishioner of St. Matthias? | | | | Yes | | No | |
| Another Parish? | Yes | | No | Which Parish? | | | |
| Wedding Rehearsal | | Date: | | Time: | | | |

Liturgical Ministers

| |
|---|
| Celebrant: |
| Deacon:(optional) |
| Cross Bearer:(optional) |
| Acolytes: |
| Gift Bearers: |
| Eucharistic Ministers: (30/40 for communion = 2 ministers 100/150 for communion = 4 ministers) |

Readings

| | | |
|---------------------------------|---------------|---------------|
| Old Testament Scripture: | | |
| Old Testament Reader: | | |
| Relationship to Bride or Groom: | | |
| Responsorial Psalm: | | |
| St. Matthias Cantor: | Guest Cantor: | Relationship: |
| New Testament Scripture: | | |
| New Testament Reader: | | |
| Relationship to Bride or Groom: | | |
| Gospel Reading: | | |
| Prayer of the Faithful: | Reader: | Relationship: |

Music Selections

All music selections/musicians/instruments/vocalists must be approved by the Music Director of St. Matthias the Apostle Catholic Church.

| | |
|-----------------------|--|
| Organist/Keyboardist: | |
| Cantor: | |

| | |
|-------------------|--|
| Other Musicians: | |
| Prelude: | |
| Processional: | |
| Preparation Hymn: | |
| Communion Hymn: | |
| Meditation Hymn: | |
| Recessional Hymn: | |

| | | | |
|--|------|--------|-------|
| Special Requests: | Lazo | Veil | Arras |
| Will you provide flowers for the altar for your ceremony? | Yes | | No |
| If yes, would you like them donated to the church? | Yes | | No |
| Will you need a preparation room before the ceremony? | Yes | | No |
| Will you need a podium for a guest registry in the narthex? | Yes | | No |
| Have you hired a personal wedding planner? | Yes | | No |
| Wedding Planner's Name: | | | |
| Contact Phone Number: | | | |
| The bride is responsible for the wedding planner's understanding of and compliance with St. Matthias parish policies as stated in the wedding guidelines. | | | |
| Do you wish the church to provide a Worship Aid for your guests? | Yes | | No |
| Do you wish a "Thank you" in the Worship Aid? (see sample) | Yes | | No |
| Will you be renting the Parish Hall for your reception? | Yes | | No |
| If yes, please contact the Church Office for rental information. | | | |
| All church facilities – sanctuary, narthex, preparation room and Parish Hall (if used) are to be left tidy and clean. | | | |
| Please designate who will be responsible for this clean up. | | | |
| Name: | | Phone# | |
| Name: | | Phone# | |
| Photographer: | | | |
| Videographer: | | | |
| Please share the appropriate St. Matthias' wedding guidelines with your photographer and videographer prior to the wedding. | | | |

Your Bridal Party

| | Name | Relationship |
|------------------|------|--------------|
| Witness #1: | | |
| Witness #2: | | |
| Maid of Honor: | | |
| Matron of Honor: | | |
| Best Man: | | |
| Bridesmaid: | | |

| | | |
|------------------------------------|--|-----------|
| Bridesmaid: | | |
| Bridesmaid: | | |
| Bridesmaid: | | |
| Bridesmaid: | | |
| | | |
| Groomsman: | | |
| Groomsman: | | |
| Groomsman: | | |
| Groomsman: | | |
| Groomsman: | | |
| | | |
| Flower Girl (5y/o+): | | |
| Ring Bearer (5y/o+): | | |
| | | |
| Usher (to escort guests to seats): | | |
| Usher (to escort guests to seats): | | |
| | | 2/23/2017 |